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| Title:<br><b>GME Required Life Support Certifications</b>    | *Applicable to:<br><b>Beaumont Health</b> | Effective Date:<br><b>04/06/2018</b><br>Last Periodic Review Date:<br><b>04/06/2018</b> |
| Policy Owner:<br><b>Graduate Medical Education Committee</b> | Document Type:<br><b>Policy</b>           | Functional Area:<br><b>GME Human Resources</b>  |

**\*For This Document, Beaumont Health Includes:**

Beaumont Corporate Shared Services  
 Beaumont Hospital, Dearborn  
 Beaumont Hospital, Farmington Hills  
 Beaumont Hospital, Grosse Pointe  
 Beaumont Hospital, Royal Oak  
 Beaumont Hospital, Taylor  
 Beaumont Hospital, Trenton  
 Beaumont Hospital, Troy  
 Beaumont Hospital, Wayne  
 Beaumont Medical Group

**I. PURPOSE**

The purpose is to ensure that all residents/fellows maintain the proper, current, valid certifications throughout their programs.

**II. DEFINITIONS**

- A. BLS:** Basic Life Support, available at Beaumont, American Heart Association (AHA) or Heart and Stroke Foundation of Canada or Military Training Network, for all clinicians. Instructor-led course (may be completed through AHA eLearning: HeartCode® BLS), followed by in-person skills validation testing on a Voice-Assisted Manikin. Details for registration will be provided by the (Graduate Medical Education) GME Office.
- B. ACLS:** Advanced Cardiac Life Support, available at Beaumont, American Heart Association or Military Training Network, for physicians and other clinicians staffing emergency, intensive care or critical care department, or who may need to respond to a cardiac emergency. Required as directed.
- C. PALS:** Pediatric Advanced Life Support, available at Beaumont, American Heart Association, for physicians and other clinicians who deal with pediatric emergencies.
- D. ATLS:** Advanced Trauma Life Support, by the American College of Surgeons for physicians who care for injured patients.

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**E. Approved Agencies for Training:**

1. **American Heart Association (AHA)** is preferred for all basic and advanced life support training. The following are acceptable:
2. **Heart and Stroke Foundation of Canada** is accepted for basic and advanced life support training.
3. **Military Training Network** is accepted for basic and advanced life support training.

**III. POLICY**

- A. All residents and fellows must be BLS certified for the duration of their training.
- B. ACLS and PALS may be required by individual programs in addition to BLS; they are not a substitute for BLS. They are separate courses and a current separate card must be presented for each requirement. **An official list of requirements by program and year is maintained by the GME Office.**
- C. Individual programs may require **additional training** (e.g., Neonatal Resuscitation, Fetal Assessment, FES, FES, etc.).
  1. The program will determine if the recertification is required.
  2. If recertification is not required, the resident/fellow may, with the approval of the Program Director, use their Education Funds for recertification.
  3. **An official list of requirements by program and year is maintained by the GME Office.**
- D. **Pre-Orientation:** All residents/fellows must complete required life support certifications and provide documentation from an approved agency as directed, prior to the start of their contract.
  1. Residents/fellows will not be permitted to start residency/fellowship until they have submitted copies of course completion card(s) for the required certification(s).
  2. Failure to provide copies of course completion card(s) to GME will affect program start date and is a violation of the Match Agreement.
  3. If current card(s) expire within four months of the start date, the incoming residents/fellows must complete training before starting their program.
  4. Training is available at Beaumont the week before Orientation. Information about the schedule and registration is provided with onboarding materials. Training at Beaumont has limited space and requires arriving at Beaumont several days prior to Orientation.
  5. Residents/fellows may complete re-certification training at Beaumont or with an approved agency as noted above.

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6. Residents/Fellows choosing to seek training at an approved agency, rather than through Beaumont, should be aware that some training centers do not issue course completion cards on-site immediately upon completion of the course, but, instead mail the cards to the trainee at a later date. Residents/fellows should allow time for this when selecting a training date.

**E. Re-certification:** Residents and fellows must ensure that all required certifications remain current. Monitoring expiration dates is the responsibility of the individual resident/fellow. There is no “grace period” if certification lapses and requires re-taking the full course:

1. The cost of becoming re-certified is the responsibility of the individual; Education Funds may be used with approval of the Program Director.
2. At the discretion of the Program Director, the resident/fellow may be suspended without pay until certification and documentation have been obtained.

**F. Reimbursement:** Beaumont will provide required courses or reimbursement if taken elsewhere.

1. The cost of specified certifications required to start a residency/fellowship are reimbursed by the GME Office as part of onboarding reimbursements, if not taken at Beaumont, reimbursement provided with receipt and copy of the card.
2. Reimbursement for recertification through the completion of the GME program are provided upon submitting the receipt and copy of the card, if certifications are not allowed to lapse.
3. Beaumont will not provide reimbursement for certifications in advance of the expiration date, if the current certification is valid through the end of the program.
4. Beaumont will not provide reimbursement for not attending a course. “No-Shows” are the responsibility of the individual.

#### IV. REFERENCES

Accreditation Council for Graduate Medical Education (ACGME) Common Program Requirements, Section VI

Approved by the Beaumont Health Graduate Medical Education Committee (GMEC),  
March, 27, 2018

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**CORPORATE AUTHORITY:**

Beaumont Health (“BH”) as the corporate parent to William Beaumont Hospital, Botsford General Hospital, and Oakwood Healthcare Inc., (“Subsidiary Hospitals”) establishes the standards for all policies related to the clinical, administrative and financial operations of the Subsidiary Hospitals. The Subsidiary Hospitals, which hold all health facility and agency licenses according to Michigan law, are the covered entities and the providers of health care services under the corporate direction of BH. The Subsidiary Hospitals’ workforces are collectively designated as BH workforce throughout BH policies.