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Undergraduate and Graduate Student Nurse Clinical Placements

Document Type: Policy

I. PURPOSE AND OBJECTIVE:

To provide guidelines and information with regards to undergraduate and graduate student nursing clinical placements throughout Beaumont Health.

II. POLICY STATEMENT:

Beaumont Health expects undergraduate and graduate nursing students and their clinical instructors to adhere to the processes outlined in this policy to provide safe, competent care for patients within Beaumont Health.

III. GENERAL INFORMATION:

- A. Requests for clinical experiences by the affiliated schools of nursing are submitted via the ACE (Alliance for Clinical Experience) MAPP System. Requests should indicate:
1. Course number and course description
 2. Level of student
 3. Clinical experience requested
 4. Number of students
 5. Dates, times and length (weeks/months) of clinical experience
 6. Name of faculty when determined
- B. The school is responsible to obtain criminal background checks and drug testing for those students who will be providing direct patient/resident care including assessments, and for the on-site faculty monitoring them. Criminal background checks and drug testing will be completed prior to the commencement of the clinical experience. Beaumont Health is responsible to determine what positive result would lead to a student or faculty's inability to participate in Beaumont Health clinical experiences. Beaumont Health has the right to request a repeat criminal background check and/or drug test if there exists some valid student or faculty suspicion. Criminal background checks will be conducted in the state and country that the student or clinical instructor resides in. Process for criminal background checks and drug testing is as follows:

1. The school obtains the criminal background check and drug testing for their students and faculty.
 2. The school is responsible to review the results. Any student or faculty with a felony conviction, or a conviction related to neglect, abuse, physical violence (e.g. assault), or a crime of fraud or dishonesty is not eligible for Beaumont Health student clinical placement. Dishonesty includes shoplifting and convictions related to writing bad checks. Any student with a positive drug test screen will be ineligible for clinical placement. Students may not be under the influence of any substance as evidenced by demonstrating observed behaviors that may suggest impairment. They cannot have any odor of smoked marijuana or tobacco (consistent with non-smoking employees) apparent while in clinical at Beaumont Health.
- C. New on-site clinical faculty teaching at any Beaumont Health facility are required to attend an on-site unit-based orientation to their assigned unit (minimum of 4 hours, maximum of 12 hours as defined per unit-no weekend orientation) prior to the start of their clinical rotation. This will be arranged through the Nursing Department Student Placement Coordinator.
- D. Patient/residents may request not to be a teaching patient/resident and Beaumont Health facility medical staff may designate a patient/resident as a non-teaching patient/resident. These designated patient/residents would not be eligible for student care or for student observations. Faculty and students must always introduce themselves to patients and families and ask for permission for student provided care before provision of any care.
- E. Beaumont Health is not liable for any faculty/student personal property that is lost, stolen or damaged during the clinical experience.
- F. If a student or faculty person is injured during their clinical experience at Beaumont Health, the student or faculty person should be sent to Employee Health Services for evaluation and treatment or to the Emergency Center if more urgent care is required. Students and faculty persons are not covered under Beaumont Health Workman's Compensation policies and should be asked to pay for the cost of treatment obtained. Beaumont Health is not responsible for the cost of treatment for student or faculty injuries occurring while on site at Beaumont Health during clinical experiences. An incident report must be completed per policy.
- G. Clinical will be canceled for any issues of non-compliance as determined by the Student Placement Coordinator.

IV. UNDERGRADUATE FACULTY EXPECTATIONS:

- A. The school shall provide at least one faculty member to coordinate each specific clinical experience at Beaumont Health facilities. The assigned faculty is responsible for the clinical education experience at Beaumont Health facilities and will provide for the teaching, guidance, supervision and evaluation of students placed at Beaumont Health facilities either by being on-site with the student i.e. via a traditional student clinical placement or via a Beaumont Health assigned preceptor .
- B. Staff may oversee the supervision of students when they provide patient care, treatment, and services as part of their training.
- C. The school shall certify that each student and each on-site faculty selected for clinical experience at a Beaumont Health facility has passed a reasonable physical examination prior to beginning their clinical experience.
- D. When an on-site faculty member is absent, the school is to notify that faculty's assigned clinical unit and

provide a qualified replacement. The identified nursing student clinical placement contact must be provided with the substitute's health and licensing information as defined above in this policy and be oriented to the unit. This may be an abbreviated orientation. The faculty or school may choose to cancel the clinical for that day and, if so, must notify the unit/department of these cancellations.

- E. The faculty and clinical manager or Beaumont Health assigned preceptor will meet as needed throughout the clinical placement to discuss the student experience, problems and suggested changes for improvement.

V. UNDERGRADUATE FACULTY AND STUDENT ORIENTATION

- A. Undergraduate faculty are responsible to communicate with the Beaumont Health Student Site Coordinator to discuss orientation at least two weeks before the clinical rotation begins. Clinical will be canceled if faculty is not identified and/or does not contact the nursing student clinical placement site coordinator a minimum of two weeks before the clinical start date.
- B. All faculty persons must be oriented at least yearly, including faculty who will not be on-site with their students. The faculty orientation may include two phases:
 - 1. On-line orientation modules for faculty and students (must be completed prior to beginning clinical rotation).
 - 2. Unit faculty orientation conducted by the unit manager or designee (See Faculty Unit Orientation Checklist for contents on Beaumont Health Orientation website.) Unit faculty orientation is only required for faculty who are on-site with students throughout the clinical experience.
- C. Faculty are responsible to orient their students prior to beginning their clinical experience at Beaumont including, as appropriate, orientation to hospital wide policies and procedures and relevant unit, setting, or program-specific policies and procedures. This includes but is not limited to job duties and responsibilities related to safety and infection control, cultural diversity, confidentiality, and the ethical aspects of patient/resident care and the process used to address ethical issues. In the case of a student who will be working with a Beaumont preceptor, the faculty will provide the basic orientation above and the Beaumont preceptor will provide the unit/department specific orientation.
- D. Electronic documentation training for faculty and students will be provided via electronic learning modules or via online instruction. Faculty are responsible to ensure their students are trained on the proper use of electronic documentation prior to documenting in the patient/resident record.
- E. In addition, students and faculty, as appropriate, will be oriented on how to describe or demonstrate:
 - 1. Actions to eliminate, minimize, or report risks.
 - 2. Procedures to follow in the event of an incident and/or adverse event including the need to report the event or incident.
 - 3. Reporting processes for common problems, failures, and user errors while attending their clinical experience.
- F. Faculty may have faculty or students observe them in clinical. This must be pre-approved by the nursing student clinical placement site coordinator. These faculty and/or students must have obtained all appropriate requirements before clinical observation can occur. This includes:
 - 1. Current TB test.

2. Signed confidentiality form.
3. Current flu vaccine, per CDC guidelines.
4. Obtainment of Beaumont badge. (per facility)
5. Orientation to safety/emergency information as indicated in the Student Information Guide located on the student orientation website.
6. Unit manager or appropriate designee notification and approval.

VI. GRADUATE NURSING STUDENT ORIENTATION

- A. Graduate nursing students are responsible to contact the Beaumont Health Student Placement Coordinator to obtain orientation at least two weeks before the clinical rotation begins.
- B. Orientation consist of two parts:
 1. On-line orientation modules for faculty and students (must be completed prior to beginning clinical rotation).
 2. Unit/Site/Department orientation conducted by the preceptor or designee using the Nursing Student Orientation Checklist located on the Nursing Student Orientation website.
- C. Electronic documentation training for faculty and students will be provided via electronic learning modules or via online instruction.
- D. In addition, graduate nursing students, as appropriate, will be oriented on how to describe or demonstrate:
 1. Actions to eliminate, minimize, or report risks.
 2. Procedures to follow in the event of an incident and/or adverse event including the need to report the event or incident.
 3. Reporting processes for common problems, failures, and user errors while attending their clinical experience.

VII. ONGOING TRAINING

- A. Additional student and faculty training occur when job responsibilities or duties change.
- B. Students and faculty are invited to attend unit patient/resident care conferences and are encouraged to include staff when they have a conference about a patient/resident. Students and faculty are invited to attend educational programs and or inservices. Students and faculty wishing to attend a conference, inservice or presentation must first notify the sponsoring person(s) and receive approval before attending.
- C. Student and faculty participation in ongoing inservices, training or other activities occurs as appropriate to increase student and faculty knowledge of clinical experience-related issues. Ongoing inservices, training, or other activities:
 1. Emphasize specific job-related aspects of safety and infection prevention and control.
 2. Reinforce the need and ways to report unanticipated adverse events.
 3. Are offered by the school or by Beaumont Health in response to learning needs identified through performance improvement findings and other data analysis.

VIII. FACULTY AND STUDENT COMPETENCY ASSESSMENT

- A. It is the responsibility of the affiliated schools to define and verify the required competence and qualifications of faculty in their nursing programs.
- B. The school agrees to provide pre-clinical academic instruction to each student, in accordance with requirements mutually agreeable to the school and Beaumont Health and to present for clinical experience at Beaumont Health only those students who have satisfactorily completed the pre-clinical academic instructional program.

IX. STUDENT/FACULTY DISMISSAL FROM BEAUMONT HEALTH-CLINICAL EXPERIENCE

- A. When a student or faculty member with performance problems is unable or unwilling to improve, as evidenced by failure to complete designated improvement activities, or if student or faculty is deemed in anyway unsafe, they shall be prohibited from participating in the current Beaumont clinical experience and possibly all future Beaumont Health clinical assignments. Beaumont Health supervisory personnel may, for the safety and quality of patient/resident care in an emergency or otherwise require that the student or the on-site faculty member leave the room and/or unit or department.
- B. Students and faculty may also be prohibited from participating in the clinical experience in cases where the student's or faculty's personal behaviors prevent desirable relationships with Beaumont Health or where the student's or faculty's health status is a detriment to the student's or faculty's successful completion of the clinical experience or to other persons at Beaumont Health.
- C. Students or faculty who were a prior employee of Beaumont Health and employment was terminated due to unsatisfactory job performance, are prohibited from participating in clinical experiences at Beaumont Health.
- D. Faculty may be eliminated from current clinical and/ or from conducting future clinicals throughout Beaumont Health at any time due to poor performance issues, negative personality issues, any violation of Beaumont Health policy/procedures or for any other reason deemed appropriate by the Beaumont Health Student Placement Coordinator.
- E. The school shall process any complaints by Beaumont Health against any student or faculty member in accordance with their standards and procedures for student/faculty conduct or academic discipline, which are applicable to complaints arising at the school.

X. UNDERGRADUATE GENERAL CLINICAL ROTATION GUIDELINES

- A. Daily start time and end time for clinical experience will vary with the affiliated school and clinical placement area, and are determined by the faculty member, clinical manager and/or precepting Beaumont Health nurse and student. Clinical times may not be extended beyond the agreed upon time as other clinicals may be starting immediately afterwards.
- B. Before the start of the semester, the undergraduate faculty member will:
 - 1. Contact the clinical manager/precepting nurse to discuss course objectives, course expectations,

- student experience, and specific activities students are able to perform.
2. Provide the clinical manager/precepting nurse with criteria for patient/resident selection.
 3. Distribute faculty contact information to the manager/precepting nurse.
- C. On a daily basis, the on-site undergraduate faculty member will identify and confirm the patient/resident assignment with the clinical manager, or assistant clinical manager, or charge nurse and nursing staff using the required unit communication tool located on the Student Orientation website. The faculty must obtain permission from the patient (or family member if applicable) for care by the student nurse.
- D. Hospital policy and procedures for patient/resident care are available on the Beaumont Health Intranet. The on-site faculty and students are responsible to be knowledgeable of the Beaumont Health policies for all performed procedures and clinical skills.
- E. The clinical manager, assistant clinical manager or charge nurse will designate a unit staff nurse responsible for the undergraduate student's patient/resident. The Beaumont Health nursing staff maintains responsibility for patient/resident care.
- F. Undergraduate nursing students should communicate with the charge nurse or team leader or precepting Beaumont nurse as appropriate about their assigned patient/residents:
1. Throughout the clinical day.
 2. Whenever they leave the unit for breaks.
 3. At the completion of the clinical time.
 4. Whenever a change in patient/resident condition occurs.
- G. The charge nurse or designated Beaumont nurse will communicate with the undergraduate nursing student and the on-site faculty member regarding any changes in orders and patient/resident status.
- H. The on-site faculty member is expected to be on the unit during the time of clinical experience and should know the patient/resident's diagnosis and current condition. It is the responsibility of the on-site faculty member to ensure that all students' patient/residents are adequately 'covered' during absence from the unit and that the team leader/charge nurse is informed of the appropriate patient/resident care details.
- I. If there is concern or conflict on the unit, every effort should be made to resolve it by the clinical manager and faculty member or precepting nurse as appropriate. If the problem cannot be resolved, it is to be directed to the Beaumont Health Student Placement Coordinator.
- J. Beaumont Health supervisory personnel or clinical instructor may, for the safety and quality of patient/resident care in an emergency or otherwise, temporarily relieve a student from a specific assignment.
- K. Student and faculty are expected to adhere to the Beaumont Health personal appearance/dress code and any additional school policies.
- L. Nursing school picture identification badges must always be worn by students and faculty during clinical.
- M. Nursing students and on-site faculty are permitted:
1. To receive emergency phone calls. (The use of personal cell phones or pagers is prohibited while on the Beaumont Health campus.)
 2. To inform their immediate family member/significant other of assigned unit and phone numbers as needed.

XI. GRADUATE GENERAL CLINICAL ROTATION

GUIDELINES

- A. The daily start time and end time for clinical experience will vary with the affiliated preceptor and clinical placement area and are determined by the precepting Beaumont nurse and the student.
- B. The graduate nurse preceptor will discuss the process for patient/resident selection and management with the graduate nursing student. The graduate nursing student will observe and/or obtain the patient/resident history and physical and/or assessment and/or discuss the patient/resident management plan as appropriate. The graduate nursing student and the graduate nurse preceptor will work closely together with the goal of providing quality, evidence based patient/resident care adhering at all times to Beaumont Health policy and procedures.
- C. Hospital policy and procedures for patient/resident care are available on the Beaumont Health Intranet. Graduate nursing students are responsible to be knowledgeable of the Beaumont Health policies for all performed procedures and clinical skills.
- D. The Beaumont Health graduate nursing student preceptor maintains responsibility for patient/resident care.
- E. Beaumont Health supervisory personnel or clinical instructor may, for the safety and quality of patient/resident care in an emergency or otherwise, temporarily relieve a student from a specific assignment.
- F. Student and faculty are expected to adhere to the Beaumont Health personal appearance/dress code and any additional school policies.
- G. Identification badges must always be worn by students and faculty during clinical. When at a Beaumont Health acute care site that requires Beaumont Health badges, the badges are obtained from Security and worn in addition to or in lieu of school picture identification badges.

XII. GUIDELINES FOR UNDERGRADUATE NURSING STUDENT CLINICAL SKILL PERFORMANCE

- A. Undergraduate nursing students and/or faculty are not permitted to administer intravenous push (IVP) medications with the exception of maintaining peripheral IV access catheters with saline or heparin as ordered. Undergraduate immersion students may administer IVP medications under the direct supervision of their Beaumont RN preceptor.
- B. Undergraduate nursing students and/or faculty are not permitted to administer any chemotherapeutic agents via any administration route including orally.
- C. Undergraduate nursing students and/or faculty do not make decisions about implementation of patient/resident restraints or seclusion. They may assess the patient who is restrained per Beaumont staff nurse's direction.
- D. Undergraduate nursing students and/or faculty are not permitted to administer blood products and blood components or participate in any of the process of administering blood products such as double-checking the blood product, identifying the patient/resident, or hanging the blood product. Nursing students and/or faculty may **monitor** a patient/resident receiving blood products by assessing for adverse and/or allergic reactions and taking patient/resident vital signs as described in the Beaumont Health policy. These blood products include:
 - 1. Whole Blood

2. Red Blood Cells
 3. Granulocytes
 4. Platelets
 5. Plasma
 6. Cryoprecipitate
 7. Human Peripheral Blood Progenitor (HPBPC)
 8. Albumin
 9. Factor VIII
 10. Factors II, VII, IX, X
 11. Intravenous immune globulin (IVIG)
 12. Immune serum globulin (Gamma globulin)
 13. RH immune globulin (RhoGam)
- E. Undergraduate nursing students and/or faculty are not allowed to perform:
1. Peripheral IV starts unless they have obtained patient permission, are supervised by faculty and IV insertion skills have been validated in simulation. No more than 2 attempts can be made.
 2. Any type of blood draw whether via peripheral access or central line*
 3. Initiate access to a patient/resident's central line*. Students may administer IVPBs via an existing primary IV or may change the existing primary IV solution and tubing under the guidance and direction of a Beaumont RN.
 4. Perform central line* dressing changes: *Central lines include but are not limited to implanted ports, PICC lines, external central venous catheters and all various other central venous catheters.
- F. Undergraduate nursing students and faculty are not permitted to insert indwelling urethral catheters or to remove silicone urethral catheters. Undergraduate nursing students may perform straight catheterization of the urethra.
- G. Undergraduate nursing students are not permitted to insert naso-gastric or oro-gastric tubes of any kind.
- H. Undergraduate nursing students and faculty are not permitted to access any devices used for dialysis at any time for any reason.
- I. Undergraduate and graduate nursing students as well as nursing faculty are not permitted to obtain patient consent of any kind.
- J. See Addendum A for summary.

XIII. GUIDELINES FOR GRADUATE NURSING STUDENT CLINICAL SKILL PERFORMANCE

- A. Advanced practice nursing students may perform only those clinical skills agreeable to their preceptor based on the preceptor's evaluation of the student's ability, competency and Beaumont Health policy. Performance of these clinical skills will be under the supervision and guidance of the preceptor.
- B. Graduate nursing students are not permitted to care for or assist with any patient/resident who is in airborne isolation precautions, as they are not fit tested for N-95 masks.

XIV. GUIDELINES FOR UNDERGRADUATE NURSING STUDENT MEDICATION ADMINISTRATION

- A. All medications being dispensed by students must first be reviewed and approved for administration by the on-site faculty or a Beaumont Health staff nurse acting as preceptor for the student.
- B. Licensed nursing personnel must cosign for every medication administered by a graduate or undergraduate nursing student. This must be completed by the end of the assigned clinical time for that day.
- C. Faculty or licensed nursing personnel must observe Undergraduate students administering medications to patient/residents.
- D. It is illegal for students or faculty to chart medications (or any other documentation) under another person's electronic sign-on access other than their own.
- E. Students and faculty must review and adhere to all medication management policies.
- F. A work station on wheels (WOW) or laptop MUST BE used in the patient/resident's room, with the exception of isolation patient/residents where the work station on wheels or laptop is left directly outside the patient/resident's room, by all nursing students and/or faculty administering meds to ensure The Five Rights of Medication Administration are completed: right patient/resident, right medication, right dose, right time and right route.
- G. All medication errors must be reported per Beaumont Health policy. Please see your unit's clinical manager, assistant clinical manager, charge nurse or nursing supervisor for assistance in completing all requirements related to medication errors. You may be asked to participate in a risk management activity related to an investigation of the medication error occurrence.
- H. Please refer to the unit staff or management to determine the type of narcotic storage at your clinical site. Students must dispense all narcotics in the presence of faculty or nursing staff. The unit will review further details for proper dispensing procedures.

XV. GUIDELINES FOR CLINICAL DOCUMENTATION

- A. All nursing students and faculty will follow Beaumont Health policies and procedures related to the obtainment of documentation system passwords and clinical documentation in the Beaumont Health Clinical Information System.
- B. It is illegal for students or faculty to chart under another person's electronic sign-on access other than their own.
- C. Undergraduate student documentation must be reviewed and cosigned by the on-site faculty member or a Beaumont nurse, including electronic documentation. Co-signatures must be completed by the end of the assigned clinical time for that day.
- D. All graduate student documentation must be reviewed and cosigned by the graduate nurse preceptor, including electronic documentation. Co-signatures must be completed by the end of the assigned clinical time for that day.

XVI. BEAUMONT HEALTH - NURSING RESPONSIBILITIES RELATED TO NURSING STUDENTS

- A. Beaumont Health has primary responsibility for patient/resident care and shall plan and administer all aspects of such care at Beaumont Health.
- B. On-site faculty are the primary superiors of students when they provide patient/resident care in the clinical setting. Beaumont Health staff nurses do supervise students when they provide patient/resident care, treatment, and services as part of their training. If the student is being precepted by a Beaumont nurse, then the Beaumont nurse is the primary superior of that student while they are performing clinical duties at their assigned clinical site.
- C. As appropriate, the Beaumont nurse will collaborate with the student nurse and on-site faculty regarding assessment, planning, evaluation and implementation of the nursing process related to the delivery of patient/resident care.

XVII. GUIDELINES FOR OBSERVATIONAL EXPERIENCES

- A. Nursing students may be eligible for observational experiences in a variety of clinical areas throughout their assigned clinical site. These experiences are dependent on the observational area's ability to accommodate students which may change from day to day.
- B. All observational experiences MUST BE pre-approved by the department/unit manager of the area where the observational experience will occur. Students who "show up" for an observational experience that was not pre-approved by that area's manager will be escorted out of the area.
- C. For students who follow patient/residents to Surgical Services areas including the operating room, permission must first be obtained from the patient/resident to do so. Secondly, the Surgical Services area must approve the observation prior to the student accompanying the patient/resident there, including pre-operative, operating room and post-operative areas.
- D. The student clinical placement site coordinator should be contacted to arrange these observational experiences, OR they may provide the faculty with contact information for managers as needed so faculty can make the arrangements themselves. Advanced practice nursing students may be assisted by their Beaumont preceptor in obtaining an observational experience.
- E. Undergraduate students may OBSERVE ONLY while attending observational experiences. Undergraduate students are in no way to provide care to patient/residents or manipulate equipment etc.
- F. Advanced practice nursing students may be clinically assistive while attending observational experiences under the guidance of their assigned preceptor in the observational area.

XVIII. USE OF SOCIAL MEDIA (Taken from "A Nurse's Guide to the Use of Social Media", National Council of State Boards of Nursing)

- A. Nursing students and faculty have an ethical and legal obligation to maintain patient/resident privacy and

confidentiality at all times

- B. Nursing students and faculty are strictly prohibited from transmitting by way of any electronic media any patient/resident-related image. In addition, nursing students and faculty are restricted from transmitting any information that may be reasonably anticipated to violate patient/resident rights to confidentiality or privacy, or otherwise degrade or embarrass the patient/resident.
- C. Nursing students and faculty must not share, post or otherwise disseminate any information or images about a patient/resident or information gained in the nursing student /patient/resident relationship with anyone unless there is a patient/resident-care-related need to disclose the information or other legal obligations to do so.
- D. Nursing students and faculty must not identify patient/residents by name or post or publish information that may lead to the identification of a patient/resident. Limiting access to postings through privacy settings is not sufficient to ensure privacy.
- E. Nursing students and faculty must not refer to patient/residents in a disparaging manner, even if the patient/resident is not identified.
- F. Nursing students and faculty must not take photos or videos of patient/residents on personal devices, including cell phones, or on any Beaumont Health recording devices.
- G. Nursing students and faculty must maintain professional boundaries in the use of electronic media. Online social contact with patient/residents, former patient/residents, and/or their significant others is prohibited as this blurs the distinction between a professional and personal relationship. The fact that a patient/resident may initiate contact with the nursing student or faculty does not permit the nursing student or faculty to engage in a personal relationship with the patient/resident.
- H. Nursing students and faculty must promptly report any identified breach of confidentiality or privacy.
- I. Nursing students and faculty must be aware of and comply with Beaumont Health policies regarding use of Beaumont owned computers, cameras and other electronic devices, and use of personal devices in the workplace. These policies are available on the Beaumont Health Intranet.
- J. Nursing students and faculty must not make disparaging remarks about Beaumont Health employees. Do not make threatening, harassing, profane, obscene, sexually explicit, racially derogatory, homophobic or other offensive comments.
- K. Nursing students and faculty must not post content or otherwise speak on behalf of Beaumont Health unless authorized to do so and must follow all applicable policies of Beaumont Health.

XIX. GUIDELINES FOR NURSING STUDENT RESEARCH, EVIDENCE BASED PRACTICE (EBP) OR QUALITY IMPROVEMENT (QI) PROJECTS CONDUCTED WITHIN BEAUMONT

- A. All research, EBP and/or QI projects conducted by nursing students within Beaumont must be preapproved by the Beaumont Nursing Inquiry, EBP, and Research Council. Project work cannot begin until this approval from Beaumont is obtained.
- B. Project application and related materials can be found on the Beaumont Nursing Webpage under the "EBP and Nursing Research" tab.

- C. Completed applications must be turned in to the Beaumont representative indicated in the application packet.
- D. The Beaumont Nursing Inquiry, EBP, Research Council reviews submitted applications at monthly meetings and as needed via email.

XX. MISCELLANEOUS INFORMATION

Information regarding library use, conference room availability, lockers, parking, cafeteria use and more is available on the Beaumont Nursing Student/Faculty Orientation website.

XXI. ADDENDUM A:

GUIDELINES FOR UNDERGRADUATE NURSING STUDENT/FACULTY CLINICAL SKILL PERFORMANCE

| Undergraduate Nursing Students and/or Nursing Faculty | Comments |
|---|---|
| MAY NOT administer intravenous push (IVP) medications Unless they are Immersion students under the direct supervision of a Beaumont nurse. | Exception is maintaining peripheral IV access catheters with saline or heparin. |
| MAY NOT administer any chemotherapeutic agents via any administration route including orally. | |
| MAY NOT care for or assist with any patient who is in airborne isolation precautions. | Nursing faculty and students are not fit tested for N-95 masks. |
| MAY NOT make decisions about implementation of patient restraints or seclusion. | Nursing faculty and students may make suggestions for this need to staff nurse and may participate in monitoring restrained or secluded patients per staff nurse's direction. |
| MAY NOT administer blood products or participate in any of the process of administering blood products. | This includes double checking the blood product, identifying the patient, or hanging the blood product. |
| MAY perform peripheral IV starts IF they have been validated in simulation and have faculty in attendance. | Patient permission must be obtained. No more than 2 attempts. |
| MAY NOT perform any type of blood draw. | Includes peripheral or central line blood draw. |
| MAY NOT initiate access to a central line, unless they are Immersion Students under the direct supervision on a Beaumont Nurse. | A licensed Beaumont nurse must first assess and confirm patency of the line before administering medication or hanging an IV. |
| MAY NOT perform central line dressing changes unless they are Immersion Students under direct supervision of a Beaumont Nurse. | Central lines include PICC lines, implanted ports, external venous access catheters and all central venous access catheters. |

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| MAY NOT access any device used for dialysis. | |
| MAY NOT obtain patient consent. | |
| MAY NOT insert indwelling urethral catheters or remove silicone urethral catheters. | Undergraduate nursing students may perform straight catheterization of the urethra. |
| MAY NOT insert naso-gastric or oro-gastric tubes of any kind. | |

Attachments:

Approval Signatures

| Step Description | Approver | Date |
|--|---|-----------|
| | Susan Grant: EVP Chief Nursing Officer | 11/8/2019 |
| | Andrea Carr: VP Prof Nursing Practice Staff | 11/8/2019 |
| Policy and Forms Steering Committee Approval (if needed) | Myroslawa Baranyk: Project Mgr Policy | 11/7/2019 |
| Nursing Policy/Nursing Practice Committees-as applicable | Myroslawa Baranyk: Project Mgr Policy | 11/7/2019 |
| | Myroslawa Baranyk: Project Mgr Policy | 11/7/2019 |

Applicability

Dearborn, Farmington Hills, Grosse Pointe, Royal Oak, Taylor, Trenton, Troy, Wayne