

Extern Guide

Beaumont

Beaumont Hospital, Farmington Hills
28050 Grand River Ave., Farmington Hills, MI 48336
Phone 248-471-8224, 248-615-7293
Fax 248-471-8837
330 Beds

Internships

- traditional rotating

Residencies

- dermatology
- diagnostic radiology
- emergency medicine
- family medicine
- general surgery
- internal medicine
- neurology
- obstetrics and gynecology
- orthopedic surgery
- osteopathic neuromusculoskeletal medicine
- otolaryngology and orofacial plastic surgery
- podiatric medicine and surgery
- plastic surgery

Fellowships

- cardiology
- gastroenterology
- nephrology
- pulmonary critical care medicine

Extern services

- anesthesia (base only)
- cardiology
- critical care
- emergency medicine
- family medicine
- gastroenterology
- internal medicine
- general surgery
- infectious diseases
- nephrology
- neurology
- obstetrics and gynecology
- oncology
- orthopedic surgery
- otorhinolaryngology
- pathology (base only)
- pediatrics
- plastic surgery
- podiatry
- pulmonary
- radiology
- urology
- vascular surgery

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Extern guide

We would like to welcome you to Beaumont Hospital, Farmington Hills and hope that the time spent here will be enjoyable, as well as educational. This information has been organized with the cooperation of the various hospital departments and is intended to serve as a guideline while rotating at Beaumont. Specific department requirements and procedures may change from time to time. The following reviews some basic information on hospital and departmental policies.

General information

Reporting for duty

On the first day of the rotation, all students must report to medical education office at 8 a.m. for a brief orientation, computer training and to obtain an ID badge.

Location of hospital

Beaumont, Farmington Hills is located on Grand River Avenue between Middlebelt Road and Eight Mile Road (from I-96 follow M-5 East). The hospital campus is located behind the Beaumont Cancer Center. The address is 28050 Grand River Ave., Farmington Hills, MI 48336.

Housing

We provide dormitory-type housing for students, except for MSUCOM base students. Make sure to request student housing when applying for your rotation, as space is limited.

Meals

A meal stipend of \$12/day is provided for the student while on duty. Name badges will be issued and used to swipe at the cafeteria registers to purchase food.

Dress code

All students must wear short white lab coats. Male students must wear a dress shirt and tie. Exceptions to this rule will be made only when a student is on a service that requires wearing a scrub suit. Refer to the hospital's dress code policy.

Length of service

All services must be scheduled for a minimum of four (4) weeks, with the exception of radiology, anesthesia, ENT and general surgery, which may be scheduled for a minimum of two (2) weeks.

Location of services

With the exception of pediatrics and ENT, all services will be scheduled exclusively at Beaumont, Farmington Hills. Students assigned to pediatrics and ENT will spend time at Beaumont, Farmington Hills as well as in Beaumont affiliated physician offices.

Hours of work

Day shift: 7 a.m. to 7 p.m. or as designated by immediate supervisor.

Scheduling of services

Medical education, in conjunction with other departments, arranges extern schedules. Beaumont, Farmington Hills has a formal affiliation agreement with Michigan State University College of Osteopathic Medicine (MSUCOM). Priority is given to MSUCOM students completing their base rotations at Beaumont, Farmington Hills. Please visit www.botsford.org/meded and complete the Medical Student Rotation Application.

Schedules

The extern schedule includes nights and weekends. Schedules are completed monthly and may be obtained from medical education at 248-615-7293.

Excused absences

Should an emergency arise (medical, academic or personal), it is mandatory for the student to notify his/her immediate supervisor, as well as medical education at 248-615-7293. For any absence that extends more than two days, due to medical reasons, we require that the student be examined by their personal physician or by the Emergency Department at Beaumont, Farmington Hills. The ED report must be forwarded to medical education. This is not meant to be punitive, but rather to ensure that a potentially serious illness be treated immediately and effectively.

Surgical rotations

Students are required to attend a mandatory in-service on scrub procedures prior to a surgical rotation. The scrub procedure class is at 6 a.m every Tuesday in the main OR on the third floor, report to the pre-op area. Students who do not attend the scrub procedures class will not be allowed to start their rotation.

Weekend and night shift assignments

Students must complete all of the assigned shifts to pass the rotation. The resident or attending physician to whom the student is assigned must sign off on all shifts.

Internal medicine and subspecialty medicine

Students will be assigned one weekend day per month to help the histories and policies (H&P) officer with history and physicals. This will be a 1-7 p.m. shift. Students should report to the H&P officer on the day assigned. Students will be scheduled for one night shift during the month. The student will work with a house officer for the entire night after their day shift duties have been completed. The student may leave at 1 p.m. post call. Contact the house officer to find out where to report. Students will be assigned one late shift (5-7 p.m.) per month. The student should report to the H&P officer on the day assigned.

Pediatrics

Students will be assigned one weekend (Saturday and Sunday) to round with the pediatrician and write notes on assigned pediatric patients. Contact the attending pediatrician on call to find out when and where to report. Students will be assigned one late shift (5-7 p.m.) per month. The student should report to the H&P officer on that day. This will be assigned by medical education.

Surgery

Students will be assigned one night and one weekend (Saturday and Sunday) shift per month. This will be scheduled by the service.

Extern policies and procedure

Code “blue” policy

Students are always welcome to participate in a code. However, good judgment should be exercised. Never perform unfamiliar procedures or crowd into an already overcrowded room.

Clinical procedures

Students will be taught and supervised on the following procedures:

- arterial blood gases
- fetal monitoring, circumcision, etc.
- insertion of Foley catheters
- insertion of IV catheters
- insertion of NG tubes
- phlebotomy
- shortening and removal of drains
- suture removal
- other procedures, depending on student’s ability

All of the above procedures will be performed at the discretion of the individual departments. Supervision will be by a licensed physician (resident or attending physician). Under no circumstance is a student to perform a pelvic examination without the resident or attending physician present. This is not meant to be punitive, but educational. It also avoids unnecessary embarrassment.

Policy for writing orders and admit notes

There is no such thing as routine orders, since there is no such thing as a routine patient. Orders should be written after the patient is examined, the admit note is written, and the attending physician is called and informed of the patient’s room and impressions.

There are three important things to remember about writing orders:

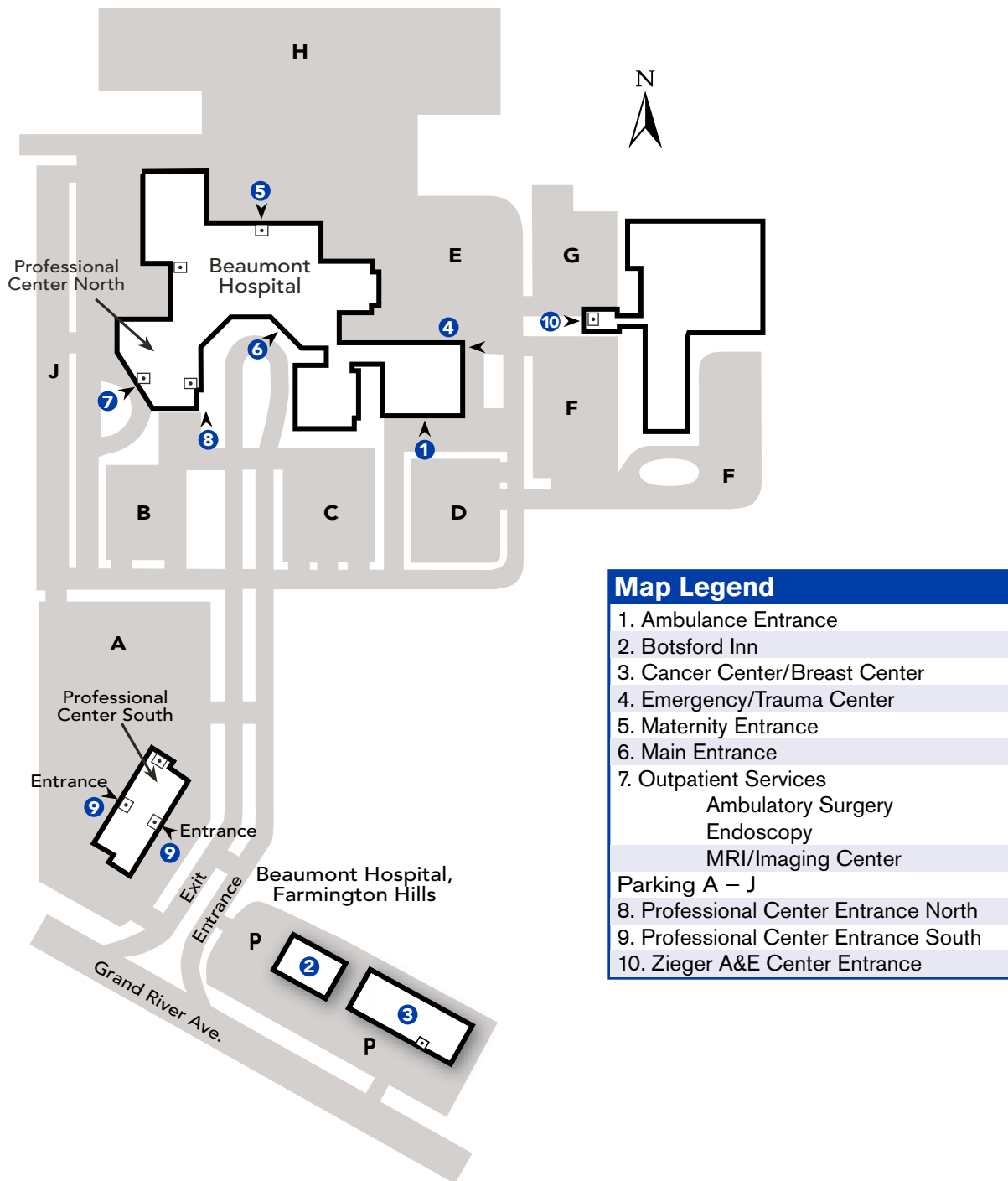
1. Have a consistent method, whatever it is, and maintain the same method every time an order is written.
2. Have a resident review the orders before they sign them.
3. Have a reason and indication for every order written.

Histories and physicals

When assigned to do a history and physical (H&P):

1. Finish a complete H&P form, including the structural exam in narrative form. For all pelvic examinations, a resident must accompany the student.
2. Complete the H&P.
3. Sign the H&P and include the date and time.
4. Write an admitting note. This should be complete, including minimal, positive findings.
5. Write the admitting orders (refer to Policy for Writing Orders). Orders must be co-signed by a resident and the student must discuss the patient’s care with them. Do not write orders and leave them to be signed by the house officer.

6. Call the attending physician to notify them of their admission. Many times part of the work-up has been done as an outpatient. The student should ask the attending physician if any consultations are to be done, as well as by whom they are to be done. In regards to consultations, be discreet and professional. Do **not** call an attending and say matter-of-factly, "Who do you want for consultation?" Instead, ask **if** they would like to have a consultation.
7. Make every effort to notify the appropriate resident, particularly of any surgical admissions. Many times they have other information available or special orders requiring immediate attention.



Medical Education

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